



REGULAR MEETING OF COUNCIL AGENDA

Monday, December 11, 2023 at 6:00 p.m.

Council Chambers

325 Wallace Street, Hope, British Columbia

For those in attendance at District of Hope Open Council Meetings and Public Hearings, please be advised that the Hope Ratepayers Association is recording these meetings and hearings. The District, in no way, has custody or control of the recordings. Therefore, all persons who do not want their presentation or themselves recorded, please approach the Clerk to declare same and the District will relay this to the Association so that you can freely speak.

1. CALL TO ORDER

2. OATH OF OFFICE

Councillor-Elect Dusty Smith to take his Oath of Office.

3. RECESS TO COMMITTEE OF THE WHOLE

4. RETURN TO REGULAR MEETING

Mayor to reconvene the Regular Council Meeting at 7:00 p.m.

Mayor to acknowledge that the meeting is being held on the traditional, ancestral and unceded territories of the Stó:lō people, particularly the Chawathil, Union Bar and Yale First Nations

5. APPROVAL OF AGENDA

Recommended Resolution:

THAT the December 11, 2023, Regular Council Meeting Agenda be adopted, as presented.

6. ADOPTION OF MINUTES

(a) Regular Council Meeting

(1)

Recommended Resolution:

THAT the Minutes of the Regular Council Meeting held November 27, 2023, be adopted, as presented.

7. DELEGATIONS

- (a) **Trans Mountain Pipeline Project** (8)
Representatives from the Trans Mountain Pipeline Project will be in attendance to provide Council with an update regarding the project.

8. STAFF REPORTS

- (a) **Report dated December 4, 2023 from the Chief Administrative Officer** (19)
Re: AdvantageHOPE Board New Nominee – December 2023
Recommended Resolution:
THAT Council endorse Heather Fader for appointment to the AdvantageHOPE Board.
- (b) **Report dated December 4, 2023 from the Director of Corporate Services** (24)
Re: Approving Officer Appointment
Recommended Resolution:
THAT Council rescind the appointment of Richard Zerr as Approving Officer;
AND THAT Council appoint Robin Beukens as Approving Officer for the District of Hope pursuant to the terms of the *Land Title Act*.
- (c) **Report dated December 6, 2023 from the Chief Election Officer** (25)
Re: 2023 By-Election Results
Recommended Resolution:
THAT the report dated December 6, 2023 from the Chief Election Officer regarding the 2023 By-Election results be received for information.

9. COMMITTEE REPORTS

There are no Committee Reports.

10. MAYOR AND COUNCIL REPORTS

- (a) **Council and Committee Meeting and Acting Mayor's Schedule for 2024-2025** (28)
Recommended Resolution:
THAT the Council Appointments, Committees, and Acting Mayor's Schedule for January 1, 2024, to December 31, 2025, be adopted.

11. PERMITS AND BYLAWS

- (a) **Report dated Nov. 27, 2023 from the Acting Director of Community Development
Re: Geotechnical Hazard Development Permit – 22555 Trans Canada Highway (29)**

Recommended Resolution:

THAT a District of Hope Geotechnical Hazard Development Permit be approved for the property legally described as Legal Subdivision 12 Section 21 Township 5 Range 26 West of the 6th Meridian Yale Division Yale District Except Parcel A (N23340F); PID 014-651-530; 22555 Trans-Canada Highway in order to obtain approval for a future two lot subdivision of the property subject to the District of Hope receiving a satisfactory certified report from a qualified professional confirming a site-specific safe building envelope; and

FURTHER THAT the Director of Community Development be authorized to endorse the Geotechnical Hazard Development Permit and required covenant document; and

FURTHER THAT for purposes of the Development Permit validity period, the conditions of the Development Permit shall expire on December 11, 2025; and

FURTHER THAT for the purposes of Section 504 of the *Local Government Act*, “*substantially start any construction*” shall mean the issuance of a valid District of Hope Building Permit.

- (b) **Fees and Charges Amendment Bylaw No. 1568, 2023 (33)**

Recommended Resolution:

THAT *Fees and Charges Amendment Bylaw No. 1568, 2023*, be adopted this 11th day of December, 2023.

- (c) **Fraser Valley Inter-Municipal Business Licence Bylaw No. 1569, 2023 (35)**

Recommended Resolution:

THAT *Fraser Valley Inter-Municipal Business Licence Bylaw No. 1569, 2023*, be adopted this 11th day of December, 2023.

12. FOR INFORMATION CORRESPONDENCE

- (a) **For Information Correspondence (40)**

Recommended Resolution:

THAT the For Information Correspondence List dated December 11, 2023, be received.

13. OTHER PERTINENT BUSINESS

14. QUESTION PERIOD

Call for questions from the public for items relevant to the agenda.

15. NOTICE OF NEXT REGULAR MEETING

Monday, January 8, 2024 at 7:00 p.m.

16. ADJOURN REGULAR COUNCIL MEETING

MINUTES OF THE REGULAR COUNCIL MEETING

Monday, November 27, 2023
Council Chambers, District of Hope Municipal Office
325 Wallace Street, Hope, British Columbia

Council Members Present: Mayor Victor Smith
Councillor Scott Medlock
Councillor Angela Skoglund
Councillor Pauline Newbigging
Councillor Heather Stewin

Council Members Present: Councillor Zachary Wells

Staff Present: John Fortoloczky, Chief Administrative Officer
Donna Bellingham, Director of Corporate Services
Richard Zerr, Acting Director of Community Development
Mike Olson, Director of Finance
Branden Morgan, Deputy Corporate Officer/EA
Gurvinder Sodhi, Communications and Systems Analysis Advisor

Others in attendance: 9 members of the public and 1 media

1. CALL TO ORDER

Mayor Smith called the meeting to order at 6:30 p.m.

2. RESOLUTION TO PROCEED TO CLOSED MEETING AT 6:31 P.M.

Moved / Seconded

THAT the meeting be closed to the public to consider matters pursuant to Sections 90(1)(c) [labour relations or other employee relations] of the *Community Charter* re: collective bargaining and for the purpose of receiving and adopting closed meeting minutes. **CARRIED.**

3. RETURN TO OPEN MEETING

Mayor Smith reconvened the Regular Council Meeting at 7:00 p.m. and opened by acknowledging that the meeting is being held on the traditional, ancestral and unceded territories of the Stó:lō people, particularly the Chawathil, Union Bar and Yale First Nations.

4. APPROVAL OF AGENDA

Moved / Seconded

THAT the October 23, 2023, Regular Council Meeting Agenda be adopted, as presented. **CARRIED.**

5. ADOPTION OF MINUTES

(a) Regular Council Meeting

Moved / Seconded

THAT the Minutes of the Regular Council Meeting held November 14, 2023 be adopted, as presented. **CARRIED.**

6. DELEGATIONS

(a) Enbridge

Representatives from Enbridge's Community and Indigenous Engagement Team were in attendance to present an update to Council on Enbridge's BC operations and an introduction of the Sunrise Expansion Program. In their presentation, the following items were discussed:

- Economic Impacts to BC in 2022
 - 206 BC-based permanent and temporary employees and provisioned contractors.
 - \$67.2 million in property tax across BC, including over \$1.5 million to the District of Hope.
 - \$341.7 million in capital expenditures in BC.
- Pipeline Integrity
 - Since 2018, a comprehensive integrity program has improved pipeline safety.
 - Inspections are completed using high-resolution inline inspection tools.
 - When data indicates a change or detects an anomaly, a maintenance dig is undertaken to physically examine the pipe segment.
- Coquihalla 6 Crossing
 - Debris flow from the 2021 flooding event deposited around the pipeline, no signs of damage were observed but maintenance will take place at the crossing in 2024.
- Sunrise Expansion Program
 - Proposed expansion of the T-South system, driven by demand for natural gas transportation capacity to prevent shortages during peak demand periods.
 - Includes the addition of 42" diameter pipeline looping and additional compression stations to provide up to 300 million cubic feet per day of natural gas transportation.
 - Environmental studies begin in Q2 of 2023, with construction taking place between Q4 2026 and Q4 2028.
 - Addition of an electric-driven compressor unit at the Othello station located 6 km east of Hope.
 - A new 8 km (69 kV) electric power transmission line to power the station, connecting to the BC Hydro grid on the south side of Hope.
 - Plan to follow the existing right-of-way to the greatest extent possible.
- Investigative Field Studies
 - Surveys, environmental studies and archaeological assessments will continue in 2024 to establish routing and construction feasibility.
 - Studies include air and water quality assessments, biodiversity surveys, and habitat evaluations.

- **Socio-Economic and Gender-Based+ Analysis**
 - Enbridge is seeking to obtain any additional baseline information that can support their ability to address and mitigate any direct and indirect socio-economic effects, and the effects to subgroups of the population.
 - Virtual open house is available at www.sunrise-program.com.
 - Enbridge welcomes the opportunity to host a community engagement event in Hope this coming Spring.
 - Letters of support for the Sunrise Expansion Program, to support the regulatory application planning for May 2024, are welcomed.

Council inquired as to whether the station will still be able to pump gas in the event of a power failure. The Enbridge representative advised that the gas-powered pumping system that is currently in place will remain, and that the electric compression system is being installed to supplement the current capacity of the station. Council inquired as to what effect the additional load on the electrical grid in the area will have. The Enbridge representative advised that they are aware of the capacity issues, and it will be researched before a plan is put in place. The CAO added that the electrical design will have to go through the provincial utility's approval process with the regulator, and the District will watch for opportunities to provide input.

7. STAFF REPORTS

(a) Report dated November 22, 2023 from the Director of Corporate Services Re: 2024 Regular Council Meeting Schedule

Moved / Seconded

THAT the 2024 Regular Council Meeting schedule be approved.

CARRIED.

8. COMMITTEE REPORTS

There were no Committee Reports.

9. MAYOR AND COUNCIL REPORTS

Mayor Smith Reported:

- He thanked District staff for their work on the 2023 By-Election, and congratulated the successful candidate, Dusty Smith, who will be sworn in as Councillor at the December 11, 2023 Regular Council meeting.
- He noted that Council has begun the second year of their term, and announced that the District has hired a Communications & Systems Analysis Advisor in order to continue improving the District's communications with the public.
- He attended the Fraser Valley Care Foundation Gala on November 17th along with Dr. Grover. He noted that \$20,000 was raised to go towards four strap-on heart monitor units.
- He thanked District staff for their work in correcting the recent water issue. He added that there are currently 275 active water advisories in B.C., and thanked Blue Triton for their water donation.
- He announced that Holiday Fest will take place on December 2nd for the tree lighting, with Hope Towing and the Lions Club contributing to the event.
- He noted that there is a calendar of community events for the holidays in the Hope Standard.

Councillor Skoglund Reported:

- She reminded the public that Kal Tire will be doing a Pancake Breakfast from 8:30 a.m. to 10:30 a.m. December 2nd. Entry is by donation, with Kal Tire matching all proceeds.
- She announced that the Hope Community Choir will be hosting their annual Christmas concert at the Baptist Church on December 3rd, with entry by donation.

Councillor Medlock Reported:

- He attended the AdvantageHOPE Board meeting on November 17th, where they decided to begin hiring for a Marketing Director in place of an Executive Director, with the posting to go up soon.

Councillor Stewin Reported:

- She attended a Hope Inclusion Project meeting, noting that conversations were had regarding the results of the curriculum in schools, and discussion regarding Pride in 2024 with fundraising taking place throughout the year. She added that they inquired as to whether an additional flagpole will be in the 2024 budget, and that they would like to delegate to Council regarding a flag request for 2024.
- She attended a Purple Lights meeting where they did a wrap-up of events for October, noting that the event was very successful even with limited volunteers. She added that the committee inquired as to whether the District had any more purple paint available for the lamp post in the park.
- She attended the Heart and Soul Child Care Open House at the Silver Creek Elementary School, noting that they received a tour of the classroom they are using for the preschool and after school care. She added that they are at capacity for their preschool in January, but some spaces are available for after school care. They are currently waiting for approval from the School District for an addition at the Silver Creek Elementary School to allow for more spaces for infant and toddler care, as well as an application for a child care space on the C.E. Barry lands.
- She noted that the Hope Fire Department attended the preschool with a fire truck.

Councillor Newbigging Reported:

- She attended the Heart and Soul Child Care Open House at the Silver Creek Elementary School.
- She attended a recognition dinner for the Fraser Valley Regional Library on November 18th where long term employees were recognized, including two residents of Hope.
- She attended a Fraser Valley Regional Library meeting on November 22nd, noting that their budget was finalized for 2024.
- She noted that the Accessibility Committee will be meeting next week to finalize forms and get them out to the public.

10. PERMITS AND BYLAWS

**(a) Report dated Nov. 15, 2023 from the Acting Director of Community Development
Re: Rail & Highway Service Corridor Development Permit – 1040 3rd Avenue**

Council inquired as to what requirements must be fulfilled by the applicant in order to gain approval from the Canadian National Railway. The Acting Director of Community Development advised that the requirements include either having setbacks in place or an engineered solution to mitigate risks.

Moved / Seconded

THAT a Rail and Highway Service Corridor Form and Character Development Permit for a five (5) storey, forty-eight (48) unit motel and restaurant be approved for the property legally described as Lot 1 Section 9 TWP 5 RGE 26 W6M YDYG Plan EPP122302; PID 032-031-297; 1040 3rd Avenue; Hope, BC subject to the developer complying with all of Canadian National Railway's requirements; and

FURTHER THAT the Director of Community Development be authorized to approve minor changes to the Rail and Highway Service Corridor Form & Character Development Permit; and

FURTHER THAT for purposes of the Development Permit validity period, the conditions of the Development Permit shall expire on November 27, 2025; and

FURTHER THAT for the purposes of Section 504 of the *Local Government Act*, "substantially start any construction" shall mean the placement of the building foundation. **CARRIED.**

**(b) Report dated Nov. 17, 2023 from the Acting Director of Community Development
Re: Intensive Residential Development Permit and Geotechnical Hazard
Development Permit – 65741 Gardner Drive**

Moved / Seconded

THAT a Hope Intensive Residential Development Permit (form and character) be approved for the property legally described as Lot A Section 11 TWP 5 RGE 26 YDYG W6M Plan KAP55361; PID 023-172-118; 65741 Gardner Drive for the proposed seven (7) Single Family Residential with Secondary Dwelling (RS-1S) zoned subdivision; and

FURTHER THAT the Director of Community Development be authorized to endorse the Hope Intensive Residential Development Permit; and

FURTHER THAT the Director of Community Development be authorized to approve minor amendments to the Hope Intensive Residential Development Permit; and

FURTHER THAT for purposes of the Hope Intensive Residential Development Permit validity period, the conditions of the Development Permit shall expire on November 27, 2025; and

FURTHER THAT for purposes of any associated building permit, that "substantially start of any construction" shall mean the completion and successful registration of the subdivision. **CARRIED.**

Moved / Seconded

THAT a Geotechnical Hazard Development Permit be approved for the property legally described as Lot A Section 11 TWP 5 RGE 26 YDYD W6M Plan KAP55361; PID 023-172-118; 65741 Gardner Drive for the proposed seven (7) Single Family Residential with Secondary Dwelling (RS-1S) zoned subdivision subject to the District of Hope receiving an acceptable signed and sealed certified report from a professional engineer determining safe building sites for each of the dwellings; and

FURTHER THAT the Director of Community Development be authorized to endorse the Geotechnical Hazard Development Permit; and

FURTHER THAT for purposes of the Geotechnical Hazard Development Permit validity period, the conditions of the Development Permit shall expire on November 27, 2025; and

FURTHER THAT for purposes of any associated building permit, that “substantially start of any construction” shall mean the completion and successful registration of the seven (7) lot subdivision of the property at 65741 Gardner Drive. **CARRIED.**

- (c) **Report dated Nov. 21, 2023 from the Acting Director of Community Development Re: Geotechnical Hazard Development Permit – 63450 Flood Hope Road**

Moved / Seconded

THAT a District of Hope Geotechnical Hazard Development Permit be approved for the property legally described as Lot B Section 5 TWP 5 RGE 26 W6M YDYD Plan EPP85897, PID 030-631-416, 63450 Flood Hope Road, in order to upgrade and expand an existing structure subject to the District of Hope receiving a satisfactory certified report from a qualified professional confirming a site-specific safe building envelope; and

FURTHER THAT the Director of Community Development be authorized to endorse the Geotechnical Hazard Development Permit and required covenant document; and

FURTHER THAT for purposes of the Development Permit validity period, the conditions of the Development Permit shall expire on November 27, 2025; and

FURTHER THAT for the purposes of Section 504 of the *Local Government Act*, “*substantially start any construction*” shall mean the issuance of a valid District of Hope Building Permit. **CARRIED.**

- (d) **District of Hope Sanitary Sewer Regulation Bylaw No. 1563, 2023**

Moved / Seconded

THAT *District of Hope Sanitary Sewer Regulation Bylaw No. 1563, 2023*, be adopted this 27th day of November, 2023. **CARRIED.**

- (e) **Bylaw Notice Enforcement Amendment Bylaw No. 1566, 2023**

Moved / Seconded

THAT *Bylaw Notice Enforcement Amendment Bylaw No. 1566, 2023*, be adopted this 27th day of November, 2023. **CARRIED.**

(f) Municipal Ticket Information Amendment Bylaw No. 1567, 2023

Moved / Seconded

THAT *Municipal Ticket Information Amendment Bylaw No. 1567, 2023*, be adopted this 27th day of November, 2023. **CARRIED.**

**(g) Report dated November 21, 2023 from the Director of Finance
Re: Fees and Charges Amendment Bylaw No. 1568, 2023**

Moved / Seconded

THAT *Fees and Charges Amendment Bylaw No. 1568, 2023*, be read a first, second, and third time this 27th day of November, 2023. **CARRIED.**

**(h) Report dated November 22, 2023 from the Director of Corporate Services
Re: Fraser Valley Inter-Municipal Business Licence Bylaw No. 1569, 2023**

Council inquired as to whether any feedback has been received from the community regarding the inter-municipal business licence. The Director of Corporate Services advised that there has been an increase in uptake in usage of the inter-municipal licence.

Moved / Seconded

THAT *Fraser Valley Inter-Municipal Business Licence Bylaw No. 1569, 2023*, be read a first, second and third time this 27th day of November, 2023. **CARRIED.**

11. FOR INFORMATION CORRESPONDENCE

(a) For Information Correspondence

Moved / Seconded

THAT the For Information Correspondence List dated November 27, 2023 be received. **CARRIED.**

12. OTHER PERTINENT BUSINESS

There was no other Pertinent Business.

13. QUESTION PERIOD

There were no questions raised.

14. NOTICE OF NEXT REGULAR MEETING

Monday, December 11, 2023 at 7:00 p.m.

15. ADJOURN REGULAR COUNCIL MEETING

Moved / Seconded

THAT the Regular Council Meeting adjourn at 7:39 p.m. **CARRIED.**

Certified a true and correct copy of the Minutes of the Regular Meeting of Council held November 27, 2023 in Council Chambers, District of Hope, British Columbia.

Mayor

Director of Corporate Services



**Trans Mountain Expansion Project Update
District of Hope
December 11, 2023**

Agenda

- General Project Update
- Spread 5B Update
 - Construction Overview
 - Construction Update
 - Construction Highlights
- Reclamation
- What's Next
- Community Benefits
- Transition to Operations
- Questions





Trans Mountain Expansion Project

November 25, 2023

**subject to change*

- The Expansion Project is 98% complete
- 987 km of pipe is now in the ground
 - 4km of pipe left to install
- Facilities are more than 98% complete
- Mechanical completion: Q1 2024*
- First oil: Late Q1 2024*



Construction Overview

- 89km of pipeline construction
 - 16km in District of Hope
- 29 Technically Challenging Areas
- 11 watercourse crossings
 - 5 crossings of Coquihalla River
- 40 trenchless crossings
 - 5 major trenchless
 - 35 minor trenchless



Spread 5B Construction Update

November 25, 2023

- Spread 5B construction 98% complete
- 88 km of pipe is now in the ground
 - 1km of pipe left to install
- Crews currently working on:
 - Mountain 3 HDD
 - Winter/Spring preparedness
 - Leak Detection
 - Hydrotest

Construction Highlights

- Six general contractors for pipeline, facilities and camp construction
- More than 1.2 million worker days on site
- More than 225,000 worker nights at camp community
- Approximately 56,000 m³ of soil processed for archeology
- More than 200,000 artifacts identified
- More than 500 short full closures of Highway 1 executed to support Mountain 2 scaling and blasting



Reclamation



Road repairs

Repairs of access roads in consultation with local authorities



Private lands

Landscaping
Fencing/structures



Restoration

Trails
Parks



Public lands

Recontouring
Seeding
Revegetation

What's Next?

Workforce (projection, subject to change)

- 650 workers in December, reducing to 410 workers in January prior to contractor demobilization from the region in March 2024

Temporary Sites

- Demobilization underway of the Hockin and Skagit Yards
- Liske, Laidlaw and Popkum Yards will be used to support Spring 2024 work

Camps

- Ohamil Camp Community closed October 31, 2023



Spread 5B Community Benefits



- \$500,000 Community Benefit Agreement to support the Richmond Hill Multi-Use Pathway project in the District of Hope
- \$150,000 Community Benefit Agreement to support community projects in the FVRD
- \$1.6 million invested into upgrades of Othello Road
- Support to local communities, organizations and initiatives from Trans Mountain and Spread 5B contractors
- Increase in local property tax payments each year once the new pipeline is in service

Transition to Operations

- Trans Mountain will maintain a presence in the Coquihalla – Hope region
- Trans Mountain is hiring for skilled positions throughout the pipeline corridor
- Our Public Inquiries phone line and email will remain active
- www.transmountain.com will continue to provide timely and accurate information



Questions?

CONTACT US: Trans Mountain Expansion Project

 info@transmountain.com


 1.866.514.6700


 transmountain.com

  @TransMtn

 youtube.com/transmtn

 soundcloud.com/transmountain

 Provide Your Feedback:
transmountain.com/contact-us

 6025 Sussex Street
PO Box 81018, South Burnaby
Burnaby, BC, V5H 3B0 CANADA

REPORT/RECOMMENDATION TO COUNCIL

REPORT DATE: 4 December 2023

FILE: 0230-25

SUBMITTED BY: Chief Administrative Officer

MEETING DATE: 11 December 2023

SUBJECT: ADVANTAGEHOPE BOARD NEW NOMINEE – DECEMBER 2023

PURPOSE:

The purpose of this report is to present a recommended new nominee for the AdvantageHOPE Board as reviewed by the current Board members. Council endorsement is sought for the proposed new members for immediate appointment.

RECOMMENDATION:

THAT Council endorse Heather Fader for appointment to the AdvantageHOPE Board.

ANALYSIS:

A. Rationale:

In accordance with Hope Business and Development Society (AdvantageHOPE) Constitution and Bylaws, Directors are to be elected to serve one-year terms (renewable). Vacancies on the Board of Directors, however caused, may so long as a quorum of Directors remains in office, be filled by the Directors according to the Section 3.5 (d) [Selection Procedures], if they shall see fit to do so, otherwise such vacancy shall be filled at the next Annual General Meeting of the Members at which the Directors for the ensuing year are elected.

The current Board has two vacancies with more Directors being actively recruited. Heather Fader was recently appointed as the Chief Administrative Officer for Chawathil First Nation. She has been nominated as a replacement for Aaron Pete, who recently resigned due to time commitment issues.

Heather has her own consulting business and has been responsible for economic development for Shackan Indian Band, Merritt, BC. As well, she has a strong background in human resource management and consulting, in which she holds a Certified Professional Human Resources Certification.

The Board systematically evaluates applicants by contrasting the applicant's skills, experience, and interests against the strengths of the current Board to identify if the new applicants could add experience and expertise in areas identified as lacking.

B. Attachments:

Résumé (redacted).

C. Committee/Commission/Board Recommendations:

The current AdvantageHOPE Board recommends that Council endorse Heather Fader for election to the Board.

Prepared by:



Chief Administrative Officer

Heather Fader, MBA, CPHR, CAPA



Skills

- Operational Management for businesses and not-for-profit organizations.
- Policy Development and implementation
- Building Relationships internally and externally
- Organizational structure development and implementation
- Strategic Planning
- Negotiation
- Communication
- Project Management
- Human Resources
- Strong organizational skills

Experience

AUGUST 2023 TO PRESENT

Chief Administrative Officer Chawathil First Nation, Hope, BC

Reporting directly to Chief and Council responsible for managing all programs, services, finance, lands, social services, education, cultural and language for the Band. Managing all staff including recruiting, performance reviews and discipline. Represent Band in all negotiations with local, provincial, and federal agencies and proponents.

Responsible under the direction of the Board of Director of the Development Corporation to manage all economic development and operations and to move forward on the economic development initiatives.

MAY 2021 TO CURRENT

Fader Consulting

Providing consulting services to First Nations in Economic Development, Governance, Policy, Human Resources, Management, Organizational Structure, Capacity Building and Finance.

JANUARY 2013 TO APRIL 2021

Executive Director Shackan Indian Band, Merritt, BC

Reporting directly to Chief and Council responsible for managing all programs, services, finance, lands, social services, education, cultural and language for the Band. Managing all staff including recruiting, performance reviews and discipline. Represent Band in all negotiations with local, provincial, and federal agencies and proponents.

Responsible under the direction of the Board of Director of the Development Corporation to manage all economic development and operations and to move forward on the economic development initiatives.

JANUARY 2011 TO JANUARY 2013

Consultant

Provided services in Economic Development, Program Development, Policies, Procedures, and Operational plans to First Nations.

JULY 2008 TO JANUARY 2011

**Human Resources Manager/ Interim Executive Director
Lower Nicola Indian Band, Merritt, BC**

Managing the Human Resources Department and moved into Interim Executive Director Role. Oversaw all Department Managers and operations of the Band Administration.

OCTOBER 2007 TO JUNE 2008

**Marketing Consultant/
Radio NL, Merritt, BC**

Responsible for marketing and advertising for client of a radio station

APRIL 2007 TO OCTOBER 2007

**Human Resources Officer
Interior Saving Credit Union, Kamloops, BC**

Responsible for supporting the Human Resources functions within the credit union province wide.

MAY 2005 TO OCTOBER 2006

**Human Resources Manager
Hillmar Industries, Delta, BC**

Managed all Human Resources function for a manufacturing company.

AUGUST 2001 TO MAY 2005

**Human Resources Coordinator
Henry Schein Arcona, Delta, BC**

Responsible for the Human Resources function in Western Canada including union negotiations.

SEPTEMBER 1999 TO AUGUST 2001

**Human Resources Coordinator
Organized Crime Agency, Delta, BC**

Assisted with all Human Resources areas in the formation of an independent Police Agency

ADDITIONAL WORK HISTORY

**Human Resources Coordinator
Envirotest Canada**

Responsible for the Human Resources function in 12 Aircare stations

Education

JUNE 2021

MBA Indigenous Business and Leadership

Simon Fraser University, Beedie School of Business, Vancouver, BC

MAY 2017

Leading People and Investing to Build Sustainable Communities

Harvard Business School

MAY 2017

First Nations Tax Administrator Certification

Tulo, Kamloops

JUNE 2017

Certified Aboriginal Professional Administrator Certification

AFOA Canada

November 2016

Applied Economics

Tulo, Kamloops

May 2005

Certified Professional Human Resources Certification

TCPHR BC

ONGOING

Various seminars, training sessions, and conferences

Activities

I have been the secretary on the AFOABC / Board of Directors since December 2017. Have been on various board and committees. I believe in lifelong learning and education. Enjoy working with people to help them accomplish their goals and objectives, professionally and personally.

I am a family-oriented person who enjoy the outdoors, spending time with family and friends.



REPORT/RECOMMENDATION TO COUNCIL

REPORT DATE: December 4, 2023

FILE: 2590-01

SUBMITTED BY: Director of Corporate Services

MEETING DATE: December 11, 2023

SUBJECT: Approving Officer Appointment

PURPOSE:

The purpose of this report is to appoint a new Approving Officer.

RECOMMENDATION:

Recommended Resolution:

THAT Council rescind the appointment of Richard Zerr as Approving Officer;

AND THAT Council appoint Robin Beukens as Approving Officer for the District of Hope pursuant to the terms of the *Land Title Act*.

BACKGROUND:

December 11, 2023 is the start date for the District's new full-time Director of Community Development. This position also holds the title of Approving Officer for the District of Hope and it is a position that must be done by a Council appointment.

Prepared by:

Approved for submission to Council:

Original Signed by Donna Bellingham

Donna Bellingham
Director of Corporate Services

Original Signed by John Fortoloczky

John Fortoloczky
Chief Administrative Officer

REPORT/RECOMMENDATION TO COUNCIL

DATE: December 6, 2023

FILE: 4200-20

SUBMITTED BY: Chief Election Officer

MEETING DATE: December 11, 2023

SUBJECT: 2023 By-Election Results

PURPOSE:

In accordance with sections 145 and 146 of the *Local Government Act*, the Chief Election Officer must provide a report regarding the results of the election, ballot account and any pertinent information concerning judicial recount applications.

RECOMMENDATION:

Recommended Resolution:

THAT the report dated December 6, 2023 from the Chief Election Officer regarding the 2023 By-Election results be received for information.

ANALYSIS:

District of Hope 2023 Municipal By-Election Summary

Due to the resignation of a Council member, the District of Hope was required to hold a By-Election to fill the open seat. Nominations for the position of Councillor were received from 10:00 a.m. November 10, 2023, until 4:00 p.m. November 20, 2023, during which time four nomination packages were received.

Three voting opportunities were held this year in the District of Hope for the 2023 By-Election. Each day the voting places were open from 8:00 a.m. to 8:00 p.m. as required.

The first Advance Voting Opportunity was held on November 15, 2023, as required under Section 107(1) of the *Local Government Act*, at the Hope Royal Canadian Legion. We had 183 people vote at the first advance.

The second Advance Voting Opportunity was held on Saturday, November 18, 2023, at the District of Hope Municipal Hall in Council Chambers. We had 112 people vote at the second advance.

General Voting Day was held on Saturday, November 25, 2023, at the District of Hope Municipal Hall in Council Chambers again. We had 398 people vote on General Voting Day.

For the 2022 General Local Election, Special Voting Opportunities were offered at the Fraser Canyon Hospital/Fraser Lodge, Park Street Manor, and Riverside Manor. This year, these facilities were offered the alternative option of receiving mail ballot packages in place of an in-person voting opportunity. This offer was accepted by three of the facilities, the Fraser Canyon Hospital, Fraser Lodge, and Riverside Manor. In total, 10 mail ballot packages were requested from these facilities and five were returned. A Special Voting Opportunity was held at the remaining facility, Park Street Manor, on November 22, 2023, from 2:30 p.m. to 3:30 p.m., where 11 individuals cast a ballot.

Many communities have continued to eliminate their special voting opportunities and are encouraging the care homes to apply for mail ballots for the residents. It allows for the voter to have more time in which to fill in their ballots and eliminates the need to set up inside the buildings, disrupt schedules, and unnecessarily expose residents to additional people. Given the willingness of most facilities to accept mail ballot packages as an alternative, this may be something that could be considered by Council prior to the next election so the bylaw can be amended.

The District received no additional requests for mail ballot packages outside of the 10 requested by care facilities.

The voting machines used in the 2022 General Local Election have reached the end of their usable life, with further support and supplies no longer available. As such, with the expectation of a lower By-Election turnout and the need to tally for only one position, the decision was made to perform a hand count of the results as opposed to renting voting machines. The hand count was performed by the Chief and Deputy Chief Election Officers, as well as the four election officials split into two groups. The counting process was completed in the presence of one scrutineer.

2023 By-Election Results

Candidates for the office of one (1) Councillor:

GRAHAM, Bonny	253
GREEN, Arthur	119
SMITH, Dusty	261
STROYAN, Hondo	75

No applications for a judicial recount were submitted.

2023 By-Election voter turnout statistics

Estimated Eligible Voters	5,523
Total Ballots Cast	708
Percentage of Voter Turnout	12.82%

2022 voter turnout statistics:

Total Eligible Voters	5,523
Total Ballots Cast	1,623
Percentage of Voter Turnout	29.38%

2018 voter turnout statistics:

Total Eligible Voters	5,859
Total Ballots Cast	1,996
Percentage of Voter Turnout	34.07%

2014

Total Eligible Voters	4,804
Total Ballots Cast	1,876
Percentage of Voter Turnout	39.05%

Prepared by:

Approved for submission to Council:

Original Signed by Branden Morgan

Branden Morgan
Deputy Corporate Officer/EA
Chief Election Officer

Original Signed by John Fortoloczky

John Fortoloczky
Chief Administrative Officer



DISTRICT OF HOPE

REPORT/RECOMMENDATION TO COUNCIL

REPORT DATE: November 27, 2023

FILE: LDP 23/23

SUBMITTED BY: Richard Zerr, Acting Director of Community Development

MEETING DATE: December 11, 2023

SUBJECT: **GEOTECHNICAL HAZARD DEVELOPMENT PERMIT
22555 TRANS-CANADA HIGHWAY; D. & M. SHAW**

PURPOSE:

To obtain Council's approval to issue the necessary Development Permit in order to allow for a future two lot subdivision.

RECOMMENDATION:

THAT a District of Hope Geotechnical Hazard Development Permit be approved for the property legally described as Legal Subdivision 12 Section 21 Township 5 Range 26 West of the 6th Meridian Yale Division Yale District Except Parcel A (N23340F); PID 014-651-530; 22555 Trans-Canada Highway in order to obtain approval for a future two lot subdivision of the property subject to the District of Hope receiving a satisfactory certified report from a qualified professional confirming a site-specific safe building envelope; and

FURTHER THAT the Director of Community Development be authorized to endorse the Geotechnical Hazard Development Permit and required covenant document; and

FURTHER THAT for purposes of the Development Permit validity period, the conditions of the Development Permit shall expire on December 11, 2025; and

FURTHER THAT for the purposes of Section 504 of the *Local Government Act*, "substantially start any construction" shall mean the issuance of a valid District of Hope Building Permit.

ANALYSIS:

A. Rationale:

Background – The subject property is located near the northern boundary of the District of Hope and has a single access and egress off the Trans-Canada Highway. The nearby land uses in and around the property are as follows: the neighboring property to the south is a Rural zoned residence; and the lands to the north and west are crown lands.

In anticipation of subdividing the land, the applicant rezoned the property to Country Residential (CR-1) in the spring of 2023.

The subject property currently has a one family residence with related accessory buildings on the property.

Geotechnical Hazard Development Permits (DP) –The subject property falls within the High Geotechnical Hazard Area. The applicant has retained the services of a

qualified professional to determine a safe building site on the new lot to be created and the geotechnical hazard(s) to which the site is subjected. A covenant saving the District harmless must be registered on the property title of the new “daughter” lot created by this subdivision.

B. Official Community Plan (OCP) Bylaw 1378

As per the Official Community Plan, the three questions to be consistently asked in all levels and types of decision are:

1. Does the development move Hope toward our vision and goals for success and sustainability? Is it aligned with our OCP objectives and policies?

This development on a micro-level moves Hope towards our vision and goals for success and sustainability.

2. Is it a flexible platform for future steps towards our vision, goals and objectives?

This platform is rigid but a must do as it requires following the Local Government Act.

3. Will it provide a good return on investment?

From a residential tax base perspective, it will provide a return on investment once the property has been subdivided and improvements are placed on the new lot created.

C. Attachments:

- Location & Zoning Map
- Geotechnical Hazard Map Excerpt

D. Property Information:

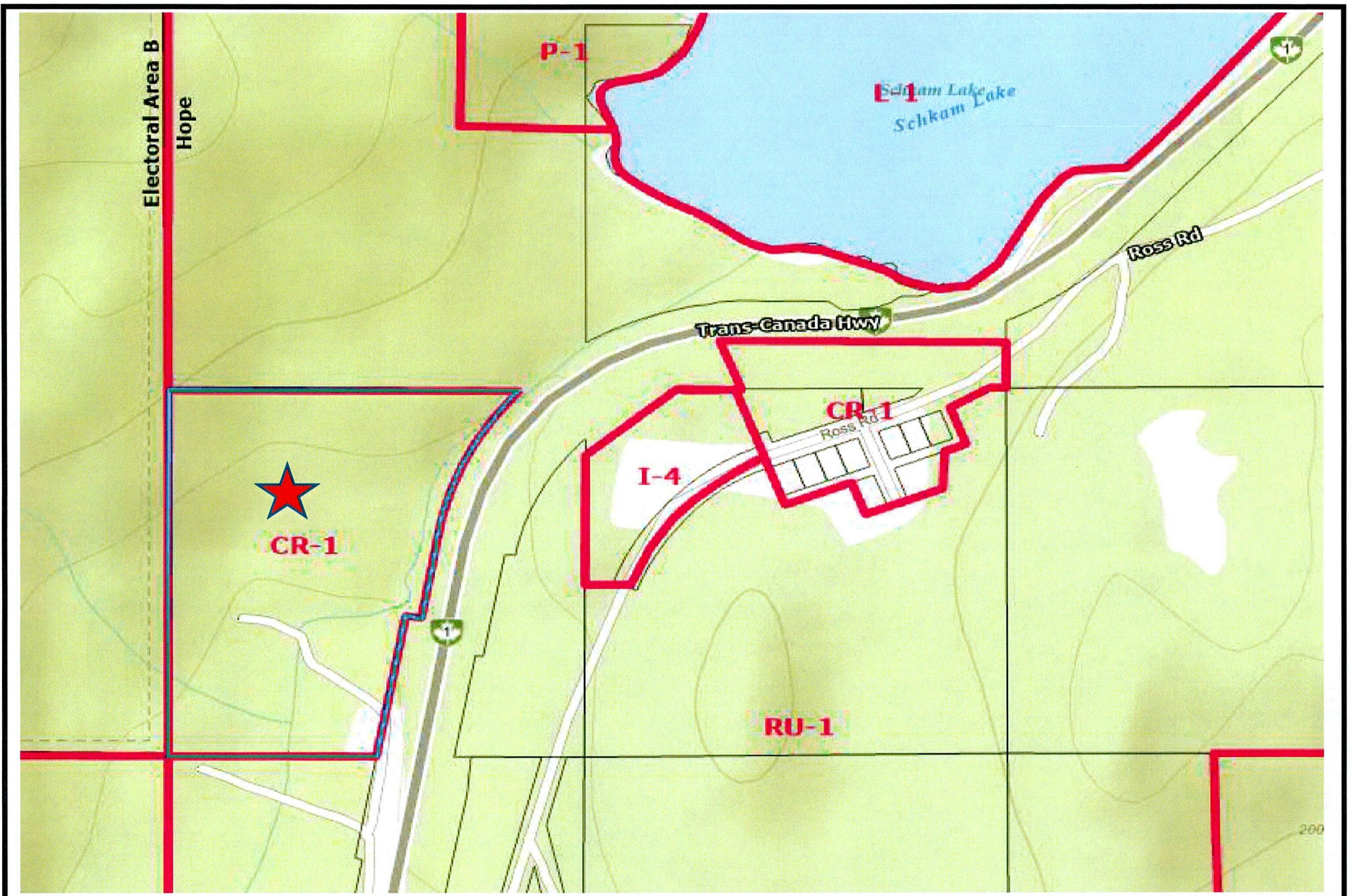
- | | |
|-----------------------------|--|
| 1) Civic Address: | 22555 Trans-Canada Hwy |
| 2) Legal Description: | LS 12 Sec 21 TWP 5 RGE 26 W6M YDYD Except Parcel A (N23340F) |
| 3) PID Number: | 014-651-530 |
| 4) Current Zoning: | Country Residential (CR-1) |
| 5) Current OCP Designation: | Country Residential |

Prepared by:

Approved for submission to Council:

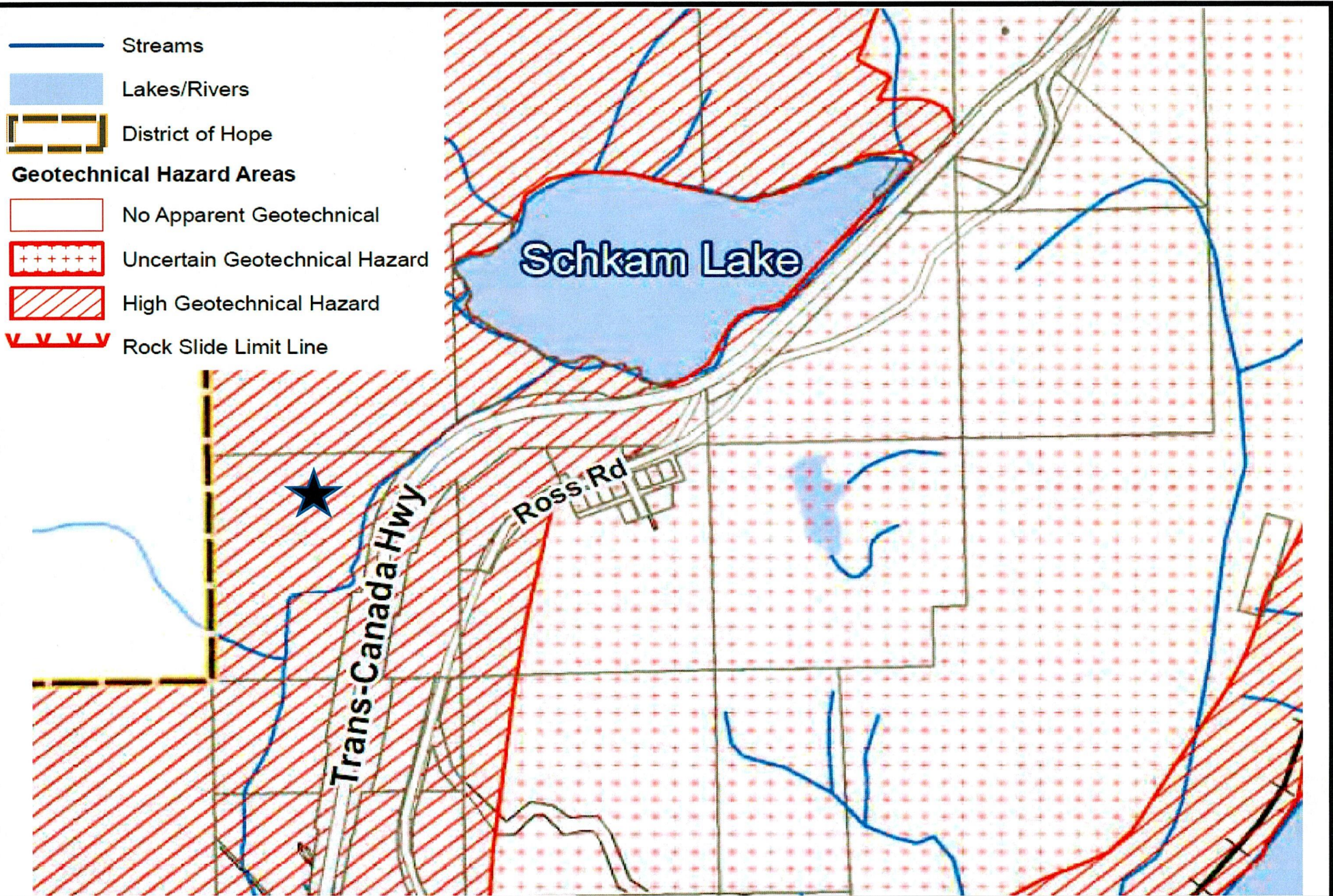
Original Signed by Richard Zerr
Acting Director of Community Development

Original Signed by John Fortoloczky
Chief Administrative Officer



22555 Trans-Canada Highway
Applicant: D. & M. Shaw

Location & Zoning Map Excerpt



22555 Trans-Canada Highway
Applicant: D. & M. Shaw

Geotechnical Hazard Map Excerpt



BYLAW NO. 1568

A bylaw to amend Fees and Charges Bylaw 1363

WHEREAS the Council of the District of Hope has determined to amend “Fees and Charges Bylaw No. 1363, 2015”; amend fees and charges for Administrative Service Fees; NOW THEREFORE the Council of the District of Hope, in open meeting assembled, enacts as follows:

CITATION

1. This bylaw may be cited for all purposes as **“Fees and Charges Amendment Bylaw No. 1568, 2023”**.

ENACTMENT

2. That Schedule “K” – Sewer User Fees, attached to and forming part of “Fees and Charges Bylaw No. 1363, 2015”, be **deleted** and **replaced** with Schedule “K” attached to and forming part of “Fees and Charges Amendment Bylaw No. 1568, 2023”.

READ A FIRST, SECOND & THIRD TIME this 27th day of November, 2023.

ADOPTED this day of , 2023.

Mayor

Director of Corporate Services

Fees and Charges Amendment Bylaw No. 1568, 2023

SCHEDULE “K” – Sewer User Fees

Sewer Rates		
1. <u>Unmetered Rates:</u> The following scale of monthly charges shall apply to all unmetered sewer users:	Monthly	Effective January 1, 2024
(a) Residential dwelling unit	\$20.45	\$28.74
(b) General retail stores and offices	\$21.72	\$30.52
(c) Fraternal halls, churches, church halls	\$20.45	\$28.74
(d) Licenced premises, cinema, cafes and restaurants	\$21.72	\$30.52
(e) Schools, per classroom	\$21.72	\$30.52
(f) Beauty shop, barber, nursery, bakery	\$29.35	\$41.25
(g) Stores and businesses with living quarters	\$42.16	\$59.25
(h) Community art & recreation facilities and halls	\$21.72	\$30.52
(i) Curling rink	\$36.36	\$51.10
(j) Arena	\$72.72	\$102.20
(k) Campgrounds, per site	\$1.95	\$2.74
(l) Church camp, including principle residence (private water system)	\$87.98	\$123.65
(m) Other uses where metering is required	\$21.72	\$30.52
2. <u>Metered Rates:</u> The following scale of quarterly rates shall apply to all metered users (consumption prorated where necessary)	Quarterly	
(a) Minimum quarterly charge for up to 1101 cubic meters (m ³)	\$62.61	\$87.99
(b) In excess of 1,101 cubic meters (m ³)	\$0.60/ m ³	\$0.65/ m ³



BYLAW NO. 1569

A bylaw to enter into an Inter-Municipal Business Licence Scheme

WHEREAS Fraser Valley municipalities wish to enter into an agreement with one another to permit certain categories of businesses to operate across municipal jurisdictions within the Fraser Valley region while minimizing the need to obtain a separate Municipal Business Licence in each jurisdiction;

AND WHEREAS each of the undersigned local governments (herein called singularly the Participating Municipality or as a group the “Participating Municipalities”) has adopted this bylaw;

NOW THEREFORE, the Municipal Council of the District of Hope, in Open Meeting Assembled, ENACTS AS FOLLOWS:

1. There is hereby established an Inter-Municipal Business Licence Scheme, pursuant to section 14 of the *Community Charter*, and according to the terms and conditions of this bylaw.
2. This bylaw may be cited for all purposes as ***Fraser Valley Inter-Municipal Business Licence Bylaw No. 1569, 2023.***
3. In the bylaw:

“**Business**” has the meaning as defined by the *Community Charter*,

“**Community Charter**” means the *Community Charter*, S.B.C. 2003, c.26;

“**Mobile Business**” means a trades contractor or other professional related to the construction industry or a contractor that performs maintenance and/or repair of land and buildings from other than their Premises;

“**Inter-Municipal**” means a business licence which authorizes a “mobile business licence” business to be carried on within the jurisdictional boundaries of any or all of the Participating Municipalities in accordance with the bylaw and will be in addition to a municipal business licence.

“**Municipal Business Licence**” means a licence or permit, other than an Inter-Municipal Business Licence, issued by a Participating Municipality that authorizes a business to be carried on within the jurisdictional boundaries of the Participating Municipality;

“**Participating Municipality**” means those of the following municipalities that have adopted this bylaw:

City of Abbotsford	Township of Langley
City of Chilliwack	City of Maple Ridge
City of Delta	District of Mission
District of Hope	City of Pitt Meadows
District of Kent	City of Surrey
City of Langley	Village of Harrison Hot Springs

“Person” has the meaning as defined by the *Interpretation Act*, R. S.B.C. 1996, c. 238;

“Premises” means a fixed or permanent location where the person ordinarily carries on business; and

“Principal Municipality” means the Participating Municipality where a business is located or has a Premises.

4. Subject to the provisions of the Inter-Municipal Business Licence Bylaw, the Participating Municipalities will permit a Person who has obtained an Inter-Municipal Business Licence to carry on Business within any Participating Municipality for the term authorized by the Inter-Municipal Business Licence without obtaining a Municipal Business Licence in the other Participating Municipalities.
5. A Principal Municipality may issue an Inter-Municipal Business Licence to an applicant for an Inter-Municipal Business Licence provided the applicant is a Mobile Business and meets the requirements of this bylaw, in addition to the requirements of the Municipal Business Licence bylaw of the Principal Municipality.
6. Notwithstanding that a Person may hold an Inter-Municipal Business Licence that would make it unnecessary to obtain a Municipal Business Licence in other Participating Municipalities, the Person must still comply with all other regulations of any municipal business licence bylaw, or regulation, in addition to any other bylaws that may apply within any jurisdiction in which the Person carries on Business.
7. A Person that operates a Mobile Business may only apply for an Inter-Municipal Business Licence from the Participating Municipality in which they maintain a Premises.
8. Neither this bylaw, nor the issuance of an Inter-Municipal Business Licence, eliminates a requirement of a holder of an Inter-Municipal Business Licence to obtain a Municipal Business Licence for each Premises that is maintained within the jurisdiction of the Participating Municipality.
9. The Inter-Municipal Business Licence fee is \$250 and is payable to the Principal Municipality. The Inter-Municipal Business Licence fee is separate and additional to any Municipal Business Licence fee that may be required.
10. Notwithstanding that some Participating Municipalities pro-rate their Municipal Business Licence fee, the Inter-Municipal Business Licence fee must not be pro-rated.
11. The revenue generated from Inter-Municipal Business Licence fees is shared amongst all Participating Municipalities using the revenue sharing formula referred to in Schedule “A” of this bylaw.
12. The Participating Municipalities agree that the revenue sharing formula will be reviewed from time to time, and will be altered as necessary upon agreement of all Participating Municipalities.
13. The revenue generated from Inter-Municipal Business Licence fees collected by the Participating Municipalities will be distributed by each Participating Municipality to the other Participating Municipalities as follows:
 - a. The revenue generated from Inter-Municipal Business Licence fees collected from January 1 to December 31 inclusive will be distributed by February 28 of the year following the year in which the fees were collected.

14. The term of the Inter-Municipal Business Licence is the same as the term for the Municipal Business Licence issued by the Principal Municipality for that business category.
15. An Inter-Municipal Business Licence issued within the 12-month term of the Inter-Municipal Business Licence Scheme established by this bylaw shall, until its term expires, remain valid within the jurisdictional boundaries of any or all of the Participating Municipalities.
16. Each Participating Municipality shall provide the other Participating Municipalities with information regarding the Inter-Municipal Business Licences that it issues by way of regular updates on a shared database that is available to all Participating Municipalities.
17. A Participating Municipality may exercise the authority of the Principal Municipality and suspend an Inter-Municipal Business Licence in relation to conduct by the holder within the Participating Municipality which would give rise to the power to suspend a business licence under the *Community Charter* or the Municipal Business Licence Bylaw or regulation of the Participating Municipality. The suspension shall be in effect throughout all of the Participating Municipalities and it shall be unlawful for the holder to carry on the Business authorized by the Inter-Municipal Business Licence in any Participating Municipality for the period of the suspension.
18. If the Council of a Participating Municipality is of the opinion that reasonable cause exists to cancel an Inter-Municipal Business Licence issued by another of the Participating Municipalities, then it may by resolution reciting the details of such reasonable cause request the Principal Municipality that issued the licence to consider whether or not the licence should be cancelled pursuant to section 15 or section 60(2) of the *Community Charter*.
19. Any resolution made under section 18 of this bylaw shall be communicated in writing to the Principal Municipality that issued the Inter-Municipal Business Licence, together with such documentary evidence of the reasonable cause as may be available, and such Principal Municipality shall as soon thereafter as reasonably possible, consider whether the Inter-Municipal Business Licence should be cancelled.
20. In making any decision as to whether to cancel an Inter-Municipal Business Licence under section 19 of this bylaw or section 15 or section 60(2) of the *Community Charter*, the Principal Municipality shall approach the matter as if the conduct complained of had occurred within its own jurisdictional boundaries.
21. The Principal Municipality will retain the authority to hear related reconsiderations or appeals of suspensions and cancellations of Inter-Municipal Business Licences.
22. Nothing in this bylaw affects the authority of a Participating Municipality to suspend or cancel any business licence issued by that municipality or to enact regulations in respect of any category of Business under section 15 of the *Community Charter*.
23. The invalidity or unenforceability of any provision of this bylaw shall not affect the validity or enforceability of any other provisions of this bylaw and any such invalid or unenforceable provision shall be deemed to be severable.
24. In the event of an inconsistency between this bylaw and any other bylaw relating to business licensing of a Participating Municipality, the provisions of this bylaw shall take precedence.

25. "Fraser Valley Inter-Municipal Business Licence Bylaw No. 1366, 2015" and all amendments thereto, are hereby repealed.

26. This bylaw shall come into force and take effect on the 1st day of January, 2024.

READ A FIRST, SECOND AND THIRD TIME this 27th day of November, 2023

ADOPTED this XX day of XXXXXXXX, 2023

MAYOR

CORPORATE OFFICER

DRAFT

Schedule “A”

The revenue generated from Inter-Municipal Business Licence fees is shared on the following formula:

- (a) The Principal Municipality is to retain 90% of the fee collected and the remaining 10% is to be distributed to the remainder of the Participating Municipalities.

DRAFT

1. News Release dated November 24, 2023 from the Ministry of Agriculture and Food and Agriculture and Agri-Food Canada re: Canada, B.C. supporting B.C. farmers with access to technology.
2. News Release dated November 24, 2023 from the Ministry of Mental Health and Addictions re: Hospital care improving for young people in crisis in Fraser Health.
3. News Release dated November 28, 2023 from the Ministry of Transportation and Infrastructure re: Highway 1 expansion advances for Fraser Valley residents and travellers.
4. Information Bulletin dated November 28, 2023 from the Ministry of Public Safety and Solicitor General re: Anti-Hate Community Support Fund grant applications are now open.
5. News Release dated November 28, 2023 from the Ministry of Finance re: B.C.'s strong fiscal foundation supports people through global challenges.
6. Information Bulletin dated November 29, 2023 from the Ministry of Emergency Management and Climate Readiness re: Deadline extended for public input on Disaster Financial Assistance.
7. News Release dated November 30, 2023 from the Ministry of Environment and Climate Change Strategy re: B.C. shows progress toward climate goals.
8. News Release dated November 30, 2023 from the Ministry of Forests re: FESBC promotes safe communities, creates jobs, support forest industry.
9. News Release dated November 30, 2023 from the Office of the Premier, the Office of the Government House Leader and the Ministry of Housing re: Fall session delivers transformative action on housing.
10. News Release dated November 30, 2023 from the Ministry of Jobs, Economic Development and Innovation re: B.C. supporting wood-product manufacturers.
11. Information Bulletin dated November 30, 2023 from the Ministry of Emergency Management and Climate Readiness re: People encouraged to prepare for stormy weather, heavy rain.
12. News Release dated December 1, 2023 from the Ministry of Transportation and Infrastructure re: Detailed safety study coming for electric kick scooters.
13. News Release dated December 1, 2023 from the Ministry of Environment and Climate Change Strategy re: New plastic requirements will give people better choices.
14. Information Bulletin dated December 1, 2023 from the Ministry of Transportation and Infrastructure re: Drivers advised to plan for winter conditions across South Coast region.
15. News Release dated December 4, 2023 from the Ministry of Finance re: Speculation and vacancy tax continues to support homes for people.
16. News Release dated December 4, 2023 from the Ministry of Finance re: B.C.'s economy forecast to slow in 2024, followed by steady growth.
17. Information Bulletin dated December 4, 2023 from the Ministry of Forests re: Changes to lumber regulation will drive local manufacturing, job growth.

18. News Release dated December 5, 2023 from the Ministry of Housing re: New code will make buildings safer, more accessible and resilient to climate change.
19. News Release dated December 6, 2023 from the Ministry of Housing re: New regulations make EV charging requests easier in strata developments.
20. News Release dated December 6, 2023 from the Ministry of Agriculture and Food re: Program will help B.C. food processors expand, increase production.
21. Letter dated November 28, 2023 from UBCM re: Canada Community-Building Fund – Second Community Works Fund Payment for 2023/2024.
22. Letter dated November 29, 2023 from Art Guide Consulting re: Draft Pest Management Plan for Provincial Public (Crown) Lands in Southern and Coastal British Columbia.
23. Letter dated November 1, 2023 from the City of Victoria re: Red Light and Speed Cameras.

RECEIVED
DEC 06 2023
DISTRICT OF HOPE



November 28, 2023

Mayor Victor Smith and Council
District of Hope
Box 609
Hope, BC V0X 1L0

Dear Mayor Victor Smith and Council:

**RE: CANADA COMMUNITY-BUILDING FUND: SECOND COMMUNITY WORKS FUND
PAYMENT FOR 2023/2024**

I am pleased to advise that UBCM is in the process of distributing the second Community Works Fund (CWF) payment for fiscal 2023/2024. An electronic transfer of \$172,286.03 is expected to occur in December 2023. This payment is made in accordance with the payment schedule set out in your CWF Agreement with UBCM (see section 4 of your Agreement).

This payment marks the final CWF disbursement of the current 10-year Canada Community-Building Fund agreement. Spanning from 2014 to 2024, this agreement has successfully allocated over \$1.25 billion in CWF funding to local governments in British Columbia. Looking ahead, UBCM anticipates the implementation of a new agreement in April 2024. Information on a renewed program will be communicated in the following months.

CWF is made available to eligible local governments by the Government of Canada pursuant to the Administrative Agreement. Funding under the program may be directed to local priorities that fall within one of the eligible project categories.

Further details regarding use of CWF and project eligibility are outlined in your CWF Agreement and details on the Canada Community-Building Fund can be found on our [website](#).

For further information, please contact Canada Community-Building Fund Program Services by e-mail at ccbf@ubcm.ca or by phone at 250-356-5134.

Sincerely,



Councillor Trish Mandewo
UBCM President

PC: Mike Olson, Director of Finance

Art Guite Consulting
Agent for BC Ministry of Forests



November 29, 2023

File: Draft Pest Management Plan for Provincial Public (Crown) Lands in Southern and Coastal British Columbia

District of Hope
325 Wallace Street
Hope
V0X 1L0
info@hope.ca

To whom it may concern:

This letter is to inform you that the Ministry of Forests (FOR) has collaborated with the Ministry of Environment and Climate Change Strategy's Conservation and Recreation Division (CARD), Land and Resource Stewardship (WLRS) and the Ministry of Transportation and Infrastructure (MOTI) to renew a multi-agency Pest Management Plan (PMP) for Invasive Plant Management on Provincial Public (Crown) Lands in Southern and Coastal BC. This plan replaces current multi-agency PMP's which expire in April 2024 and builds on previous versions which incorporated input and feedback from numerous Indigenous communities throughout the PMP area as well as public consultation through posting of newspaper ads over the years in addition to specific feedback received on this version through the consultation period. The plan supports and enables comprehensive invasive plant management on all provincial public lands within the boundaries of the Plan. FOR is the lead agency on development of the plan and is the PMP holder as described in the *Integrated Pest Management Act Regulation*.

The PMP Area will be specific to Provincial Public Land under the jurisdiction of FOR, MOTI, and BC Parks within the following geographical areas:

1. Vancouver Island, the Southern Coast and Haida Gwaii including the following Regional Districts: Capital, Cowichan Valley, Nanaimo, Alberni-Clayoquot, Comox Valley, Strathcona, Mount Waddington, Central Coast, and North Coast (Haida Gwaii only).
2. South Coastal Mainland including the following Regional Districts: Metro Vancouver, Fraser Valley, Squamish-Lillooet, Sunshine Coast and Quathet.
3. Southern Interior including the following Regional Districts: Okanagan-Similkameen, Central Okanagan, North Okanagan, Kootenay Boundary, Central Kootenay, East Kootenay, Columbia-Shuswap, Thompson-Nicola and Cariboo.

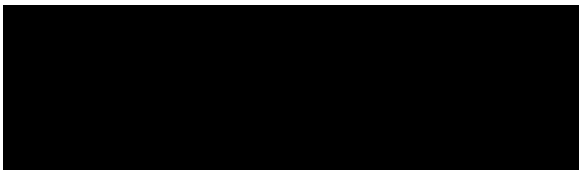
The Provincial Public (Crown) lands within the above area include, but are not limited to, highway rights-of-ways, gravel pits; grasslands; provincial parks; conservancy, protected, and forested areas; ecological reserves, wildlife management areas; and watersheds.

The PMP outlines strategies to protect indigenous, ecological, social, and economic values on public land, and outlines an Integrated Pest Management approach to invasive plant management. The plan addresses prevention of new incursions or prohibited species, elimination of new invaders through early detection and rapid response; and presents options for the containment of existing invasive plant populations. Tools to accomplish invasive plant management include surveys and inventories, manual/mechanical treatment methods, biological and cultural controls, and the use of herbicides.

A draft PMP document is posted on the website page entitled “Invasive Plant Pest Management Plans and Pesticide Use Permits” at <https://www2.gov.bc.ca/gov/content/environment/plants-animals-ecosystems/invasive-species/integrated-pest-management/pmp-pup>.

If you have questions regarding the PMP please contact the me at the above PMPrespond@gmail.com or 604 996 4683

Yours truly,



Art Guité B.Sc., M.P.M., P.Ag.

THE CITY OF VICTORIA



OFFICE OF THE MAYOR

November 1, 2023

Honourable Mike Farnworth
Minister of Public Safety and Solicitor General
Sent via email: PSSG.Minister@gov.bc.ca

Dear Minister Farnworth,

I am writing to you today on behalf of Victoria City Council to inform that the below motion was passed at the September 14, 2023 Council meeting:

MOTION:

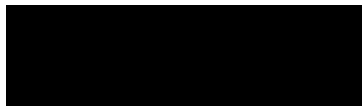
That Council direct the Mayor to:

- write to the Provincial Government to request that it install speed and red light cameras at all locations in Victoria where there were over 20 casualty crashes during 2018-2022, or that it allow BC municipalities to install speed and red light cameras at their own cost and collect fines;*
- ask other municipalities in the Capital Region and elsewhere in BC to write similar letters*

A copy of the original Council Motion is attached for your information.

Thank you in advance for your time and consideration of this matter. I look forward to continued collaboration between our two offices to improve safety in Victoria.

Sincerely,



Marianne Alto
Victoria Mayor

Enclosed: Original Council Motion – Red Light and Speed Cameras
Cc: Union of British Columbia Municipalities

“The City of Victoria recognizes the Songhees and Esquimalt Nations in whose traditional territories we live and work “Hay swx qa”



Council Member Motion
For the Committee of the Whole Meeting of September 7, 2023

To: Committee of the Whole **Date:** August 29, 2023
From: Councillor Dave Thompson and Councillor Matt Dell
Subject: Advocacy – red light cameras and speed cameras

BACKGROUND

ICBC data¹ shows that in Victoria during the period 2018 to 2022 there were 4,087 casualty crashes (crashes resulting in injury or fatality, as opposed to crashes involving just property damage).

As noted by the Government of BC:

- “Most crashes in British Columbia happen at intersections. To reduce injuries and save lives, B.C. installs intersection safety cameras—sometimes called red light cameras—at intersections where crashes occur frequently. Warning signs let drivers know the intersection has cameras. Stopping for red lights and observing the speed limits help to reduce collisions, injuries and fatalities.”²
- “There are intersection safety cameras at 140 high-crash intersections province-wide. 105 monitor red light violations, 35 monitor both red light and speed violations.”³
- “The cameras are proven to be effective at reducing side-impact, head-on and pedestrian crashes, and are located where red light running and high speed cause serious crashes.”⁴

There is only one red light camera in Victoria, and no speed cameras. That camera is at Lansdown and Shelbourne.⁵ More than 98% of casualty crashes in Victoria during 2018-2022 occurred at locations other than that intersection.⁶

RECOMMENDATION

That Council direct the Mayor to:

- write to the Provincial Government to request that it install speed and red light cameras at all locations in Victoria where there were over 20 casualty crashes during 2018-2022, or

¹ <https://public.tableau.com/app/profile/icbc/viz/VancouverIslandCrashes/VIDashboard>, accessible at ICBC, “Statistics” <https://www.icbc.com/about-icbc/newsroom/Pages/Statistics.aspx>

² <https://www2.gov.bc.ca/gov/content/transportation/driving-and-cycling/roadsafetybc/intersection-safety-cameras>

³ <https://www2.gov.bc.ca/gov/content/transportation/driving-and-cycling/roadsafetybc/intersection-safety-cameras/statistics>

⁴ <https://www2.gov.bc.ca/gov/content/transportation/driving-and-cycling/roadsafetybc/intersection-safety-cameras/where-the-cameras-are>

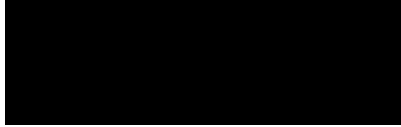
⁵ <https://www2.gov.bc.ca/gov/content/transportation/driving-and-cycling/roadsafetybc/intersection-safety-cameras/where-the-cameras-are/vancouver-island>

⁶ <https://public.tableau.com/app/profile/icbc/viz/VancouverIslandCrashes/VIDashboard>

that it allow BC municipalities to install speed and red light cameras at their own cost and collect fines;

- ask other municipalities in the Capital Region and elsewhere in BC to write similar letters.

Respectfully submitted,



Councillor Thompson

Respectfully submitted,



Councillor Dell